

## WEST BOYLSTON BOARD OF PARKS COMMISSIONERS

*May 23, 2011 7:00 PM*

Members Present: Steve Blake (Chairman), Pat Inderwish, Bob Monk,

Members Absent: Richard Shaw

Guests: Mark Baldi, Karen Barber

### **Minutes to Approve**

- Motion Originator: Bob Monk
- Motion Description: Approve minutes March 31, 2011
- Motion Seconded: Pat Inderwish
- Motion Discussion:
- Motion Approvers/Disapprovers: All Approved

### **Treasure's Report/Bills to Approve**

Bob has made two deposits since the last meeting, \$200 into the recreation account and \$340 into the field account. Bob reported that there are 28 high school students who still owe the field fee. Pat noted that the season is almost over, and these fees remain outstanding. This matter needs to be discussed at the board's next meeting, with Richard Shaw present.

- Motion Originator: Pat Inderwish
  - Motion Description: To approve payment of Karen Barber invoice, \$196.95.
  - Motion Seconded: Bob Monk
  - Motion Discussion:
  - Motion Approvers/Disapprovers: All Approved
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- Motion Originator: Steve Blake
  - Motion Description: To approve payment to Pat Inderwish, \$186.00  
(reimbursement for Goodale Courts grand-opening event).
  - Motion Seconded: Bob Monk
  - Motion Discussion:
  - Motion Approvers/Disapprovers: All Approved
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- Motion Originator: Pat Inderwish
  - Motion Description: To approve payment of Handy House invoices, \$375.00.
  - Motion Seconded: Bob Monk
  - Motion Discussion:
  - Motion Approvers/Disapprovers: All Approved

### **Parks & Recreation Coordinator**

Karen reported that the registration forms for the YMCA's Camp Harrington will go out thru the schools and will be posted on the town's website. There have been 4 registrations received for the tennis instruction programs (2 children and 2 adult).

The board reviewed the electronic maintenance request form, which is to be posted on the town's website. The form looked good, with the exception of the need to remove the word complaint in two places. The form will be placed on the Parks page of the town's website and will forward to the Parks email address. Karen will forward the email to the Parks Commissioners for review and it will then be sent to the appropriate individual(s) for the matter to be addressed.

Karen is working on a brochure for the Boylston Parks & Recreation programs and is willing to do one for West Boylston, if the board would like.

- Motion Originator: Pat Inderwish
- Motion Description: To have Karen organize a hunter's safety course.
- Motion Seconded: Bob Monk
- Motion Discussion:
- Motion Approvers/Disapprovers: All Approved

Pat suggested that she contact the Massachusetts Wildlife and local sportsmen's clubs regarding the course and that there be an adult class, as well as a youth class.

### **Arts Foundation/Summer Concerts**

Mark Baldi attended the meeting to discuss a special event that the Arts Foundation is planning, as part of their summer concert series. The event is scheduled for August 6<sup>th</sup> and includes a band competition (with prizes) and a special appearance by a former American Idol contestant. Mark explained to the board that he would like to have access from behind the bandstand and would like to put in a gate to allow the access. The Arts Foundation would purchase the materials for the gate and the installation would be done by Andy Beardsley (at no charge). Steve stated that he was in agreement with what they are trying to do, but the logistics need to be figured out (what would be the best location for the gate). Steve, Pat and Mark will meet and take a look at the area this Thursday.

Mark would like to have information on the concert series posted on the town's website. Mark will send the information to Karen Barber, who will see that it gets posted.

Mark also discussed with the board the idea of having a kids program to paint a mural on plywood and have it put on the fence at Pride Park. Pat stated that it might present an issue with graffiti. Mark does not anticipate the project being done this year and can be discussed further at a later date.

### **Parks Facilities/Maintenance Items**

Pat has gathered information on flagpoles, but does not have it with him. He has found a pole for approximately \$2,000, which has a solar powered light. The price does not include the base. Pat will have the information at the next meeting.

Steve has spoken with the Town Administrator regarding the seasonal part-time position for the Parks. Leon has suggested waiting until the fall to fill the position. They also discussed the possibility of replacing the lost Parks full-timer for the next fiscal year (FY 2013). Pat noted that the facilities are in poor condition, since there has only one full-timer assigned to the Parks.

It was approved at Town Meeting to change the Summer Recreation revolving account to Recreation revolving account.

The new signs have been put up at Goodale Park (courts rules & regulations and stay off fence).

Steve has two quotes to address grub control on the fields and the town common (TruGreen / \$1775 and McCarthy Landscape / \$2793. Town Counsel has advised that prevailing wage laws do not apply (where as it is maintenance).

- Motion Originator: Pat Inderwish
- Motion Description: To approve the Trugreen quote for the grub control services.
- Motion Seconded: Bob Monk
- Motion Discussion:
- Motion Approvers/Disapprovers: All Approved

The schools will need to be notified prior to the treatments. Pat suggested that the treatments occur after school is out for the year and stated that the Trugreen should be advising the board on the requirements (such as who needs to be notified).

A temporary (snow) fence is needed along the stone wall at the Mixer Field because of the poison ivy issue. Pat will get quotes to have the poison ivy treated.

Funding (\$3500) was approved at the town meeting for the repair of the roof at the summer house. Steve stated that he is working on having students from the Assabet Vocational School to do the work. Funds to complete the repairs/replacement of the bleachers at the All-Purpose Field were also approved at the town meeting (\$7000). These funds are not available until the new fiscal year (FY 2012).

### **Facility Requests**

West Boylston Youth Soccer is using the Woodland Field and the board does not have record of a usage request being approved. There had been talk that they may want to use the field, but a permit request was not submitted. Steve will contact John Meindersma regarding the matter.

West Boylston Youth Soccer has submitted a request form the fall, but have block scheduled. Steve will contact Craig Gardner and invite him to attend the next meeting to discuss the permit request.

### **Parks Facilities Committee Update**

The grand opening events for the Goodale courts were held this past Saturday (May 21<sup>st</sup>) and went well. The new signs have been put up and the Police Department is enforcing them. Discussions are occurring regarding the Parks Commission partnering the Beaman Tennis organization and hold an event in August. Pat stated that there is still work that needs to be completed at the courts (including the stripping).

The Parks Facility Committee has been busy overseeing the completion of the courts renovations and has not begun planning for their next project. Pat stated that the pool project would require two years of planning, before it could go out to bid. He also stated that with practice fields being so desperately needed, addressing the Pine Grove is priority.

### **General & New Business**

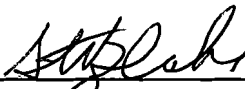
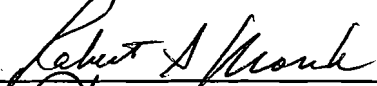
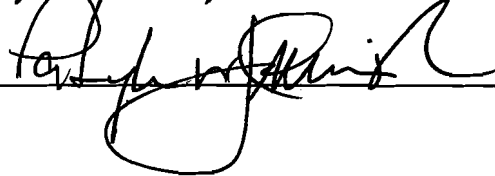
The mulch has been paid for and put down at Pride Park. There are a number of fasteners missing from the equipment at the playground and need to be replaced. An order has been placed with O'Brien & Sons for the fasteners (\$28.00).

The board discussed whether the policy needs to be amended to allow approving bills for payment, in emergency situations. The Town Accountant has suggested that the board consider setting a limit. Pat asked what constitutes an emergency and stated that the three invoices approved on May 16<sup>th</sup> were not emergencies, and noted that normal terms for invoicing would be net30. The current policy and procedure for bill approval remains in effect.

Repairs need to be made to the Sr. Baseball Field. Pat stated the problem being, is that the teams/leagues need to be placed somewhere else. Steve will get pricing for loom.

Next Meeting: June 22, 2011 7:00 PM

- Motion Originator: Pat Inderwish
- Motion Description: To adjourn / 9:30 PM
- Motion Seconded: Bob Monk
- Motion Discussion:
- Motion Approvers/Disapprovers: All Approved

  
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DATE: 8/29/11